Position Title: Graduate Teaching Assistant

Reports to: Reports to the faculty member to be assigned

Terms of Employment:
- For the fall semester: 20 hours per week (full-time) or 10 hours per week (half-time), beginning August 23, 2021 and ending December 10, 2021. Does not include the week of Thanksgiving break.
- For the spring semester: 20 hours per week (full-time) or 10 hours per week (half-time), beginning January 10, 2022 and ending May 6, 2022. Does not include the week of spring break.

Compensation:
- For the 2021-2022 academic year, assistantship salary is $5,395 per semester for full-time and $2,697.50 per semester for half-time Master students.
- Salary will be prorated weekly for late start.
- Graduate Assistants may qualify for in-state tuition and fees.
- Graduate Assistants receive University holidays and do not work during Thanksgiving Break, Spring Break, or the interims between semesters.
- Tuition scholarships may be applied for and are awarded separately and are not compensation for the graduate assistantship.
- For more information on the Graduate Assistantship System and procedures: [http://www.grad.uni.edu/assistantships/](http://www.grad.uni.edu/assistantships/)

Position Description: As a teaching assistant, the graduate student will be assigned to teach course(s) under the supervision of the assigned faculty member(s), or work with a faculty member to assist in his/her course. The duties may include but are not limited to:
- Meeting with the professor on a regular basis
- Delivering in-class lectures
- Grading homework, in-class assignments (and tests)
- Meeting with students during office hours or as arranged
- Emailing students/responding to their emails
- Helping students with special needs (e.g. reading a test to a blind student or recording answers for someone with a motor disability)
- Conducting lab sessions
- Helping with in-class and lab activities
- Updating announcements on the course website and/or eLearning
• Assisting with development of class materials

Qualifications:
• Must be a full-time, degree-seeking graduate student in the Department of Technology at UNI
• Must be enrolled in 9 graduate credits each semester of assistantship except the last semester of the degree
• In the last semester of the degree, minimum of 3 credits of courses with major prefix, applying to degree, and not supported by previous funding
• Maintain a UNI cumulative graduate GPA of at least 3.00. A newly admitted graduate student must have at least a 3.0 GPA for undergraduate or previous graduate work of at least 8 graded credit hours.

Application Process and Deadline: To apply email the completed Application Form for Graduate Assistantship (available at http://www.grad.uni.edu/assistantships) to Jin Zhu (jin.zhu@uni.edu).

Applications received by February 1 (for fall semesters) and October 1 (for spring semesters) will be given preferential consideration.